**Clock Tower Reparation & Restoration Committee**

**21st January 2025**

**Council Chamber**

**6.30pm - 8.30pm**

**Minutes**

**Attendees: Cllrs. Beard, Kay, Penny, Elsmore, Fullerton, Dix & Laura-Jade Schroeder (Town Clerk)**

**Oliver Forsyth, DHVA (via ‘Zoom’)**

1. **There were no apologies**
2. **There were no declarations of interest**
3. **There were no dispensation requests**
4. **The minutes of 5 Nov 2024 were proposed (CE), seconded (PK) and unanimously agreed.**

**Cllr. M Beard signed a copy of the minutes, as a true record.**

1. **To raise matters arising from the Minutes of 5 Nov 2024**

Outcome of EOI was already fed back to Full Council.

1. **To take comments from the Public Forum**

There were no members of the public present.

1. **To consider funding strategy, and make recommendations, as necessary**

FVAF working with FE looking at community heritage projects. They are putting an application for up to £250k to develop the EOI. Therefore, Lottery would be more engaged in shaping of EOI and therefore more likely to deliver the project. This funding would deliver targeted work to develop EOI. Lottery may not have been able to understand how far along this project we are. Can’t show depth of work done within the small number of words we had. More likely to get the smaller grant. Larger grant schemes are in high demand. Only a small amount of these get funded. We should ask if we can have a named contact to have a conversation with. Within new year budget we have taken an assumption of starting clock tower works in second half of 2025/26. Lottery pays out retrospectively. We have used capital reserve to balance estimated £300k expenditure in forthcoming year. Non-aspirational level of works at this stage. We can deliver this subject to £250k from lottery. If we don’t get this, where can we go to? Community grants – Rotary Club, Gloucestershire Rural Community Council. David Stuart (HE), Wendy Jackson, Katherine Probert need to be involved.

* MB to get a name at Lottery to engage with
* Get meeting with David Stuart, Wendy Jackson and Katherine Probert – CE to speak to David Stuart and Wendy Jackson, NP to speak to Katherine Probert.
* Oliver to update risk register and what this means for escalation of costs and Oliver’s time across other projects with delays we are experiencing.

1. **To consider next steps re: War Memorial**

Single panel of vinyl applied over existing war memorial with silvery film finish. Similar to vinyl wrap on CTC signage. Take metal panels off and vinyl wrap it. If cut letters will show through, turn metal over. Understand the appearance and time from contractors. Could have poppies on the film. British Legion and Chris Howell will have a definitive list of names.

**Recommendation: Office to seek quotes from contractors to carry out work**

**Meeting ended 19:11pm**